

EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN

1st August 2011 to 30th November 2011

(published as at 18th July 2011)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.
e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:
9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Carole Gandy	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Michael Braley	Deputy Leader and Portfolio Holder for Corporate Management
Councillor Juliet Brunner	Portfolio Holder for Community Safety & Regulatory Services
Councillor Brandon Clayton	Portfolio Holder for Housing, Local Environment & Health
Councillor J Pearce	Portfolio Holder for Planning, Regeneration, Economic Development & Transport
Councillor Derek Taylor	Portfolio Holder for Leisure & Tourism
Councillor G Chance	
Councillor M Hall	
Councillor Debbie Taylor	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Council	5 Sep 2011	12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	Non-Key	Councillor Brandon Clayton, Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following its meeting on 2 Aug 2011
2	Executive	2 Aug 2011		Solar Panel Scheme - options for introducing Solar Panels at Housing sites in Redditch	Key	Councillor Brandon Clayton	
3	Executive	2 Aug 2011		Information Shelters - request to disconnect electricity / demolish sites	Key	Councillor Brandon Clayton	
4	Council	5 Sep 2011	23 Aug 2011	Employment Policies - Review	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 2 Aug 2011

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5	Council	5 Sep 2011	12 Jul 2011	Shared Service Business Case - North Worcestershire Emergency Planning Service	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
6	Council	5 Sep 2011		Shared Business Case - Car Parking	Non-Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
7	Council	5 Sep 2011		Shared Services Business Cases - Remaining Services	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
8	Council	5 Sep 2011		Shared Service Business Case - Watercourse / Land Drainage	Non-Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
9	Executive	23 Aug 2011		Insulation Scheme - Winyates Ward	Key	Councillor Brandon Clayton	
10	Council	5 Sep 2011		Joint Environmental Enforcement Strategy	Non-Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
11	Council	5 Sep 2011		Roxboro House - Future Use	Non-Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
12	Council	5 Sep 2011		ICT Policies	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
13	Council	5 Sep 2011		Budget Guidelines 2012/13	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
14	Council	5 Sep 2011		Revised Discretionary Housing Payment Policy	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 23 Aug 2011
15	Executive	13 Sep 2011		Quarterly Performance Monitoring - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	
16	Executive	13 Sep 2011		Quarterly Budget Monitoring - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	
17	Executive	13 Sep 2011		Quarterly Customer Services update - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
18	Executive	13 Sep 2011	13 Sep 2011	Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	
19	Council	17 Oct 2011		Housing Allocations Policy - Review	Non-Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following its meeting on 4 Oct 2011
20	Executive	4 Oct 2011		Endorsement of Officer Responses to Consultation Papers	Key	Councillor Jinny Pearce	
21	Executive	4 Oct 2011		Safeguarding Policy and Procedure	Key	Councillor Derek Taylor	
22	Council	17 Oct 2011		Endorsement of Officer Responses to Core Strategy Representations received to the Consultation Opportunity	Non-Key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following its meeting on 4 Oct 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
23	Council	16 Jan 2012		Children's Centres Contract	Non-Key	Councillor Derek Taylor	*Executive Committee will make recommendations to full Council following its meeting on 6 Dec 2011

Item No. 1

KEY DECISION

Proposed to be made by the Executive on **2 Aug 2011**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton	ITEM Solar Panel Scheme - options for introducing Solar Panels at Housing sites in Redditch	WARDS AFFECTED (Batchley & Brockhill Ward);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Director of Policy, Performance and Partnerships REPORT AUTHOR C John Climate Change Manager	SUMMARY To decide on the impact of introducing solar PV at a sheltered housing scheme – whether or not it is feasible to provide free daytime electricity to residents on site	REASONS FOR BEING ON THE FORWARD PLAN Change of Policy
CONSULTATION DETAILS	Method of Consultation Climate Change Advisory Panel	Consultation Period or Dates May 2011

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

Item No. 2

KEY DECISION

Proposed to be made by the Executive on 2 Aug 2011

LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton	ITEM Information Shelters - request to disconnect electricity / demolish sites	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Director of Policy, Performance and Partnerships REPORT AUTHOR C John Climate Change Manager	SUMMARY To consider a request to demolish information gateway sites which are outdated and require significant maintenance.	REASONS FOR BEING ON THE FORWARD PLAN Clarification of previous decisions
CONSULTATION DETAILS	Method of Consultation Climate Change Advisory Panel	Consultation Period or Dates February 2011

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not Applicable

Item No. 9

KEY DECISION

Proposed to be made by the Executive on **23 Aug 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Insulation Scheme - Winyates Ward</p>	<p>WARDS AFFECTED</p> <p>(Winyates Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Housing</p> <p>REPORT AUTHOR</p> <p>Liz Tompkin, Head of Housing</p>	<p>SUMMARY</p> <p>To seek approval to enter into a contract with E.ON to provide insulation and heating improvements to Council owned and privately owned properties as part of Central Government's 'Community Energy Saving Programme' as a jointly funded initiative.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No. 20

KEY DECISION

Proposed to be made by the Executive on 4 Oct 2011

LEAD MEMBER / PORTFOLIO HOLDER Councillor Jinny Pearce	ITEM Endorsement of Officer Responses to Consultation Papers	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning and Regeneration REPORT AUTHOR L Brockett Planning Officer	SUMMARY The report details the Council's response to the consultation opportunity of Worcestershire County Council's 'Planning for Water in Worcestershire Technical Paper', Worcestershire County Council's 'Waste Core Strategy' and English Heritage's 'Good Practice Guide for Local Listing: a consultation'.	REASONS FOR BEING ON THE FORWARD PLAN Policy responses affect all wards
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	Planning Advisory Panel	Various

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

Item No. 21

KEY DECISION

Proposed to be made by the Executive on **4 Oct 2011**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Derek Taylor	ITEM Safeguarding Policy and Procedure	WARDS AFFECTED (No Specific Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Community Services REPORT AUTHOR J Willis Children's Centre Programme Manager	SUMMARY To seek approval to adopt a new policy and procedure to safeguard, children, young people and vulnerable adults.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH